



ST PATRICK'S COLLEGE

January 2020

Dear Parents/Guardians,

Priority Bus Pass

As part of our ongoing commitment to the wellbeing of all our students at St Patrick's College, the Priority Bus Pass exists for those students who require the opportunity to depart the College as early as possible at the end of the school day. The Pass allows holders to board the first available bus in the afternoon to Strathfield Station in an attempt to give the student the opportunity to arrive home at an earlier time. While this will not cut down on travel time from the College, it will allow students to begin their journey home earlier.

With this privilege comes the responsibility to ensure that the Pass is always used appropriately and for its intended purpose. As such, we have outlined below some general conditions for the use of the Priority Bus Pass including:

- The Pass can only be used by the cardholder (whose photograph appears on the card). The card may not be used by any other student except for that student whose name appears on it.
- It is understood that, as per the College's normal policy, students are to go directly home from school and are only able to break their journey to change relevant public transport means.
- In certain circumstances students may not be able to use the Pass to board the early bus. This will be at the discretion of the member of staff who is responsible for bus duty. This discretion also extends to the College Prefects who will also be on bus duty. Students need to understand and accept these circumstances as they arise.
- The Pass may be issued for a period of 24 months, 12 months or seasonal. Students will be required to re-apply for a Pass after this time. The Pass will also be subject to review if necessary.
- The Pass will be primarily considered on the grounds of the student's residence being an excessive distance from the College (e.g. beyond 30 kilometres) or on the excessive time taken to arrive at home (e.g. consistently after 5.00pm on a normal school day).

Students holding a Priority Bus Pass need to understand these conditions and abide by them. Students who do not abide by these conditions should understand that the privilege of the Priority Bus Pass may be taken away.

I would ask that you discuss these conditions with your son, both sign below and then complete the form attached. Your son is to return the Acknowledgement of Conditions slip and the attached Application Form to the Director of Wellbeing who will liaise with the Deputy Principal and relevant Year Coordinator prior to approving the application. The application will be kept in your son's file.

If you have any queries about the Pass or its use, I encourage you to contact either the Director of Wellbeing or your son's Year Coordinator.

Yours sincerely,

Robert Simpson
Director of Wellbeing

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Priority Bus Pass - Acknowledgement of Conditions (Please return to the Director of Wellbeing)

My son and I have read the guidelines and accept the conditions surrounding the use of the Priority Bus Pass and agree to abide by them.

Signature of Student

Date

Signature of Parent

Date